


# Moving the Database

## Before You Begin


- If you plan on moving your database to another machine running SureTrend, be sure to install SureTrend on the new machine first.
- You will need a USB drive or cloud storage in order to transfer the database from the old machine to the new one.
- You can only change your SureTrend database location if it is not in a multiuser mode (i.e. not set to SQL Server or Distributed).
- If you plan on moving your database to a networked location to share with multiple people be sure all users have the correct permissions to access this area.

## Getting Started

### Step One: Copying the database

 <p>Click to enlarge</p>	<p>Open File Explorer and navigate to <b>C:\ProgramData\Hygiena\SureTrend</b>. If you do not see the <b>Program Data</b> folder type the bold text above into the address bar. In the example to the left the address bar is highlighted in yellow.</p> <p>Select the <b>suretrend.sdf</b> file and copy it.</p>
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### Step Two: Adding the database to the new location

 <p>Click to enlarge</p>	<p>Navigate to the new location you would like to place the database file and paste the <b>suretrend.sdf</b> file there.</p> <p>If the location is a new computer make sure to install SureTrend on it first. A USB drive or other portable media may be required to transfer the database over.</p>
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### Step Three: Updating SureTrend settings



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Start SureTrend and click on the **Admin** tab at the top. Click on **Server Configuration Settings** in the left list of tabs. Change the **Database Name** by clicking the three dots and navigating to the new location you pasted the **suretrend.sdf** file. Click **Save** and restart SureTrend.

#### Step Four: Cleanup



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You may now go back to the old database location and delete the **suretrend.sdf** file there as it is no longer being used.

Share the new SureTrend **Database Name** location with everyone else that will need it. They will need to follow step 3 to connect to the database.