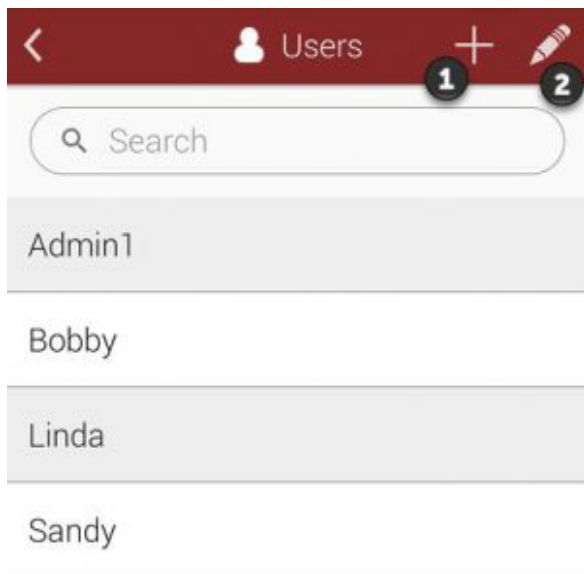


Creating a new user

Each device can hold thousands of users. See below on how to add a new one.

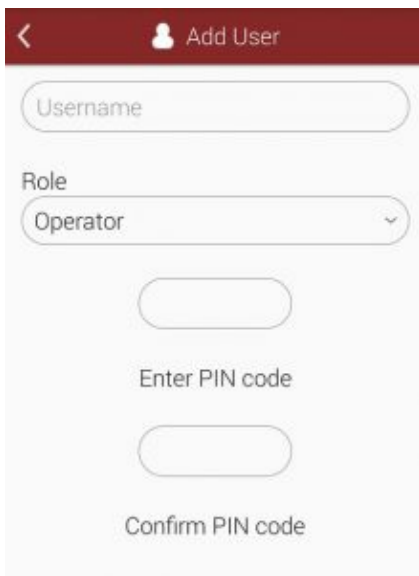
Step One



Click to enlarge

Touch on the plus (+) icon as shown at **1** to create a new user.

Step Two



The screenshot shows a mobile application interface for adding a new user. At the top, there is a dark red header bar containing a back arrow on the left and a user icon followed by the text 'Add User'. Below the header, the form consists of several elements: a text input field labeled 'Username', a dropdown menu labeled 'Role' with 'Operator' selected, and two rounded rectangular input fields. The first of these is labeled 'Enter PIN code' and the second is labeled 'Confirm PIN code'.

[Click to enlarge](#)

Enter a **Username** for the new user and then select a **Role**. Users may be Operators or Administrators. Operators operate the device with basic permissions. Administrators have full access with the device.

Each user needs a PIN code. A PIN code is a four digit number that will lock their account on the device and keep anyone from accessing their area or using the unit as them.